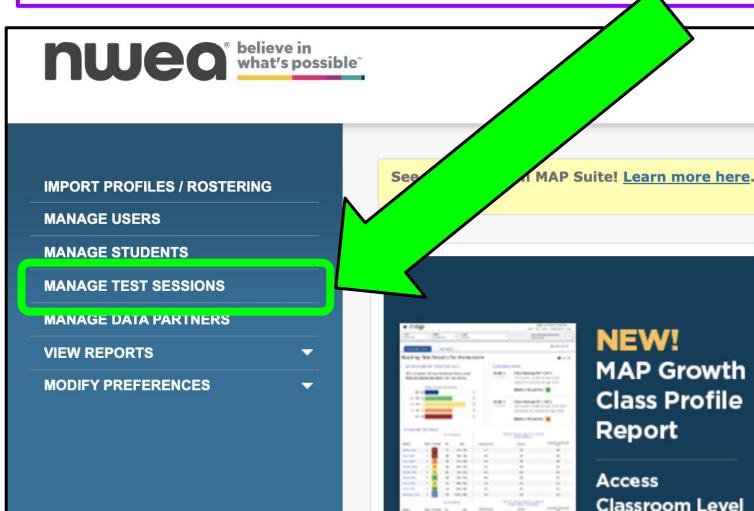
NWEA MAP Testing





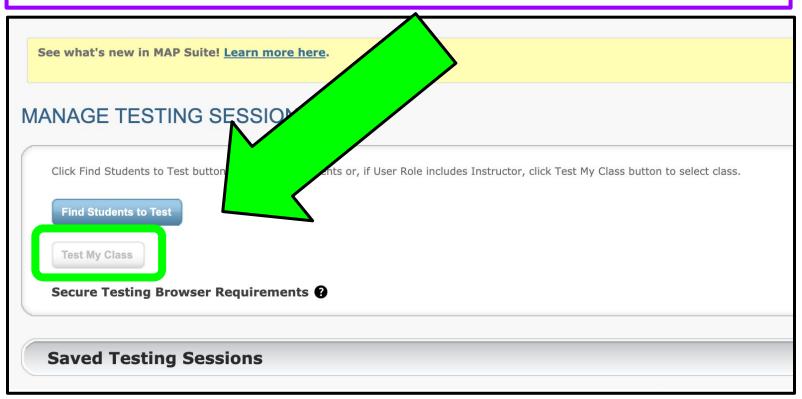


Click on Manage Test Sessions



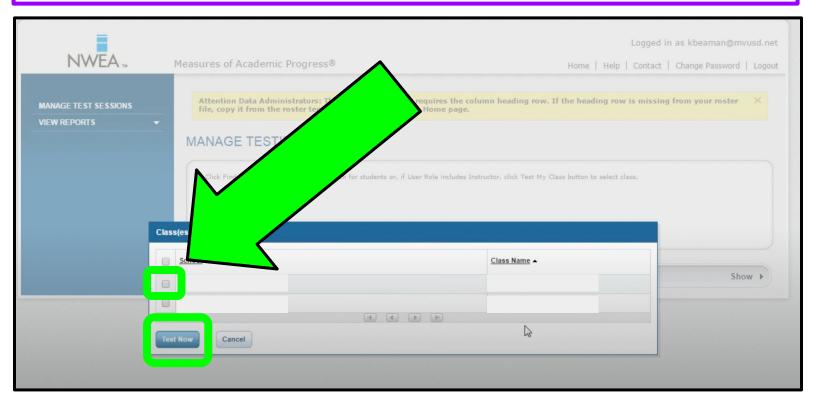
NEW! MAP Growth Class Profile Report Classroom Level Insights - Faster!





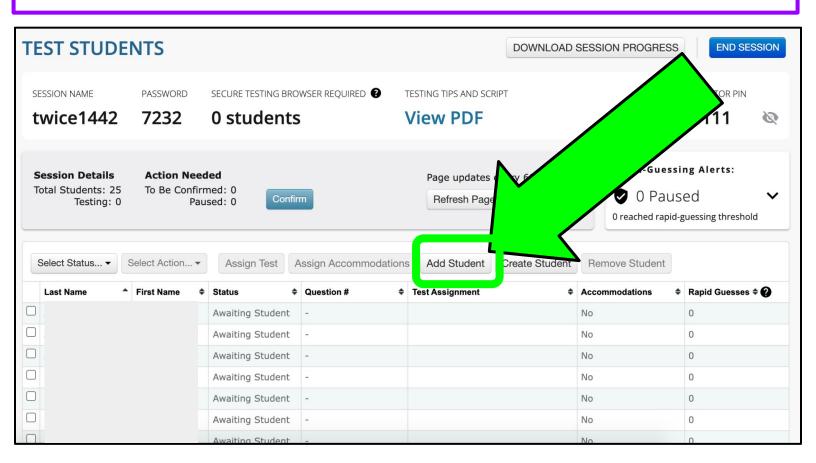


Select your class and click Test Now





Click on Add Student if you have any other students to add



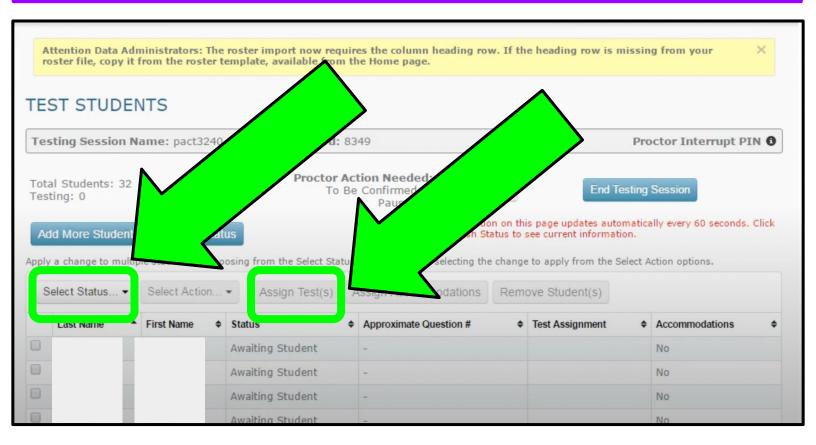


Click on Select Status & choose all



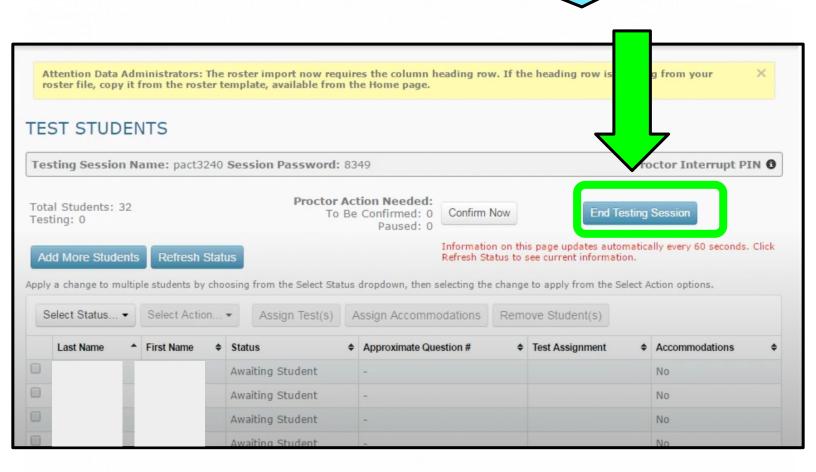
Click on Assign Test and choose <u>6+ Reading</u> or <u>6+ Math</u>

(If you forget to assign the test, it will ask students to pick the test. This is fine, but leaves more room for error, so ensure students click on the correct test.)



If all students finish, click **End Testing Session**, then delete the testing session.

If there are students who don't finish testing, select their name and click on "Select Action" to suspend their test. This will save their data for 28 days.



Then, select "End Testing Session" and delete the testing session if you are not going to test this same set of students later.

(This will only delete the current session, not all of the students' data - we need to delete the session in order to put them into a new testing group to finish at a later time.)

*You will need to end the testing session to begin the next testing session if you are running another session.

Ending Testing Session

You are ending Testing Session pact3240 . All tests for students actively testing will be suspended.

If you do not want to re-use this test session at a later date, click Delete Session.

If you want to re-use the test session at a later date, keep the test session name below or or enter a new name and click Save and Exit

Do not use the following special characters:

: & , / \ ; " + \$ () < ; Testing Session Name

Save and Exit

Delete Session

Cancel

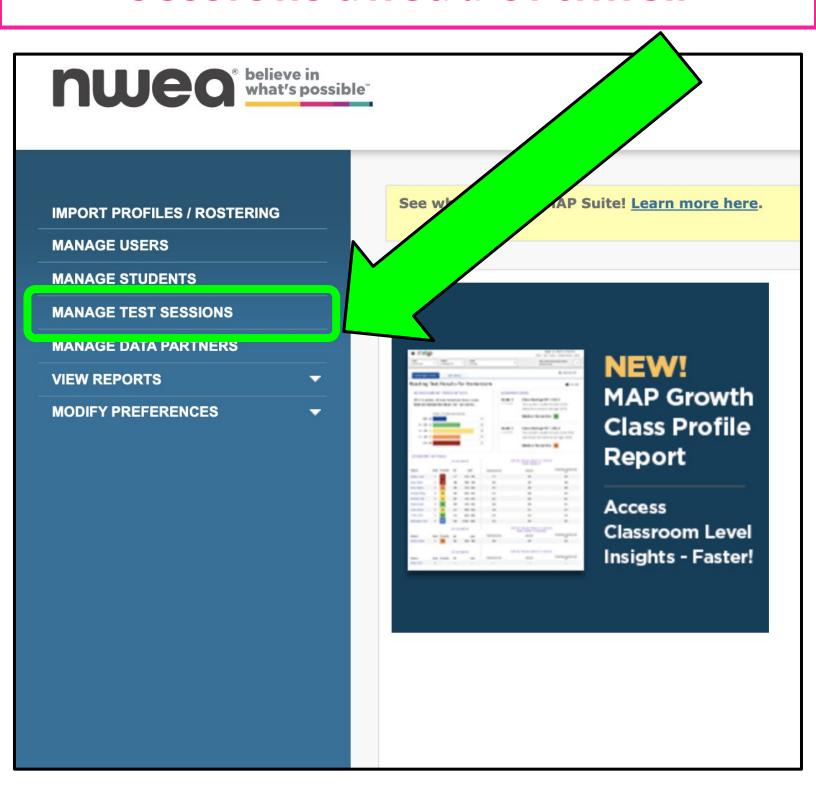
**If your students don't finish testing AND you are going to give them more time during another class period within the next few days, you can click Save and Exit.

If you want to create your NWEA MAP

testing sessions

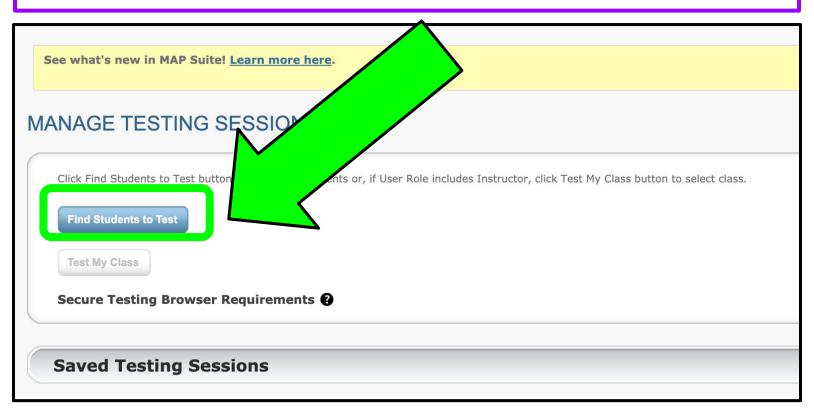
ahead of time...

If you want to create your testing sessions ahead of time..



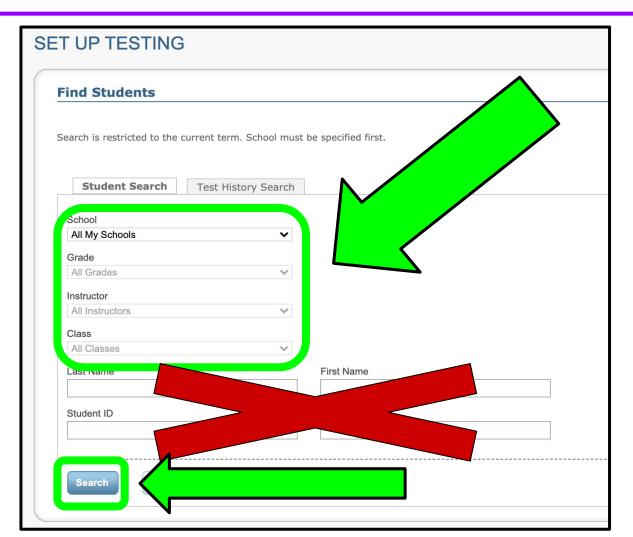


Click on Find Students to Test





Select **School, Grade**, **Instructor**, and **Class**, then click **Search**

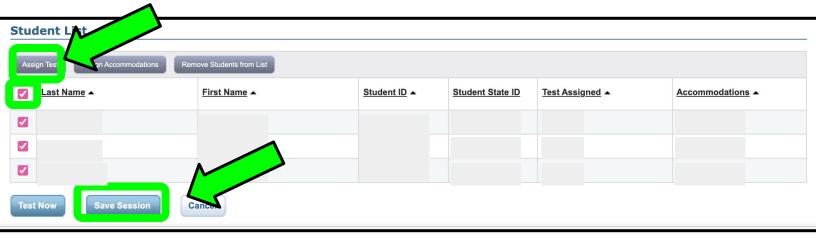




Check all students you will be testing and then click **Add Students**

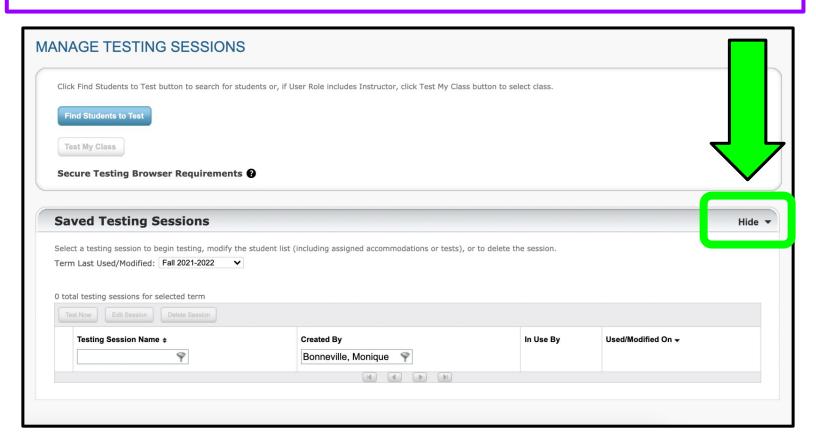


Check the **top box** to select **all** students, select Assign Test, then click **Save Session**



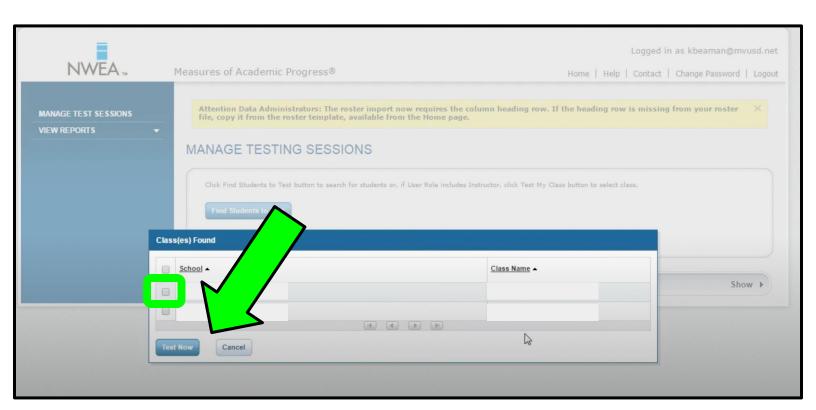


To find saved sessions, go back to the "Manage Testing Sessions" Look at the Saved Testing Sessions (toggle between show/hide if needed)



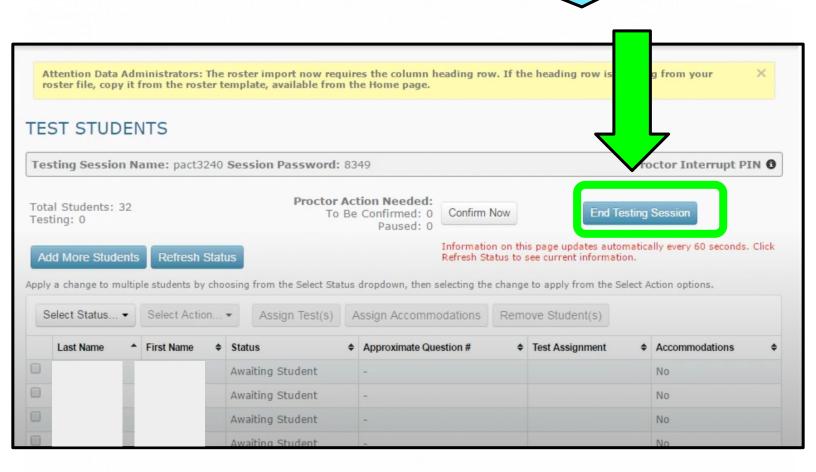


Select your class and click Test Now



If all students finish, click **End Testing Session**, then delete the testing session.

If there are students who don't finish testing, select their name and click on "Select Action" to suspend their test. This will save their data for 28 days.



Then, select "End Testing Session" and delete the testing session if you are not going to test this same set of students later.

(This will only delete the current session, not all of the students' data - we need to delete the session in order to put them into a new testing group to finish at a later time.)

*You will need to end the testing session to begin the next testing session if you are running another session.

Ending Testing Session

You are ending Testing Session pact3240 . All tests for students actively testing will be suspended.

If you do not want to re-use this test session at a later date, click Delete Session.

If you want to re-use the test session at a later date, keep the test session name below or or enter a new name and click Save and Exit

Do not use the following special characters:

Save and Exit

Delete Session

Cancel

If your students don't finish testing AND you are going to give them more time during another class period within the next few days, you can click Save and Exit.

Uh-oh!

Check the next page

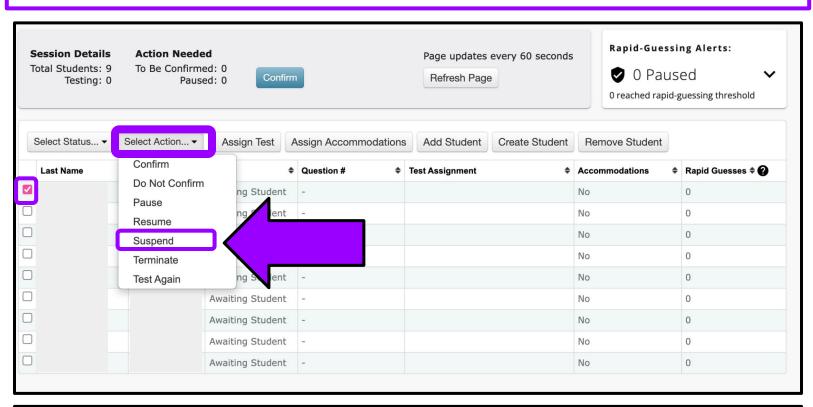
if you run into any

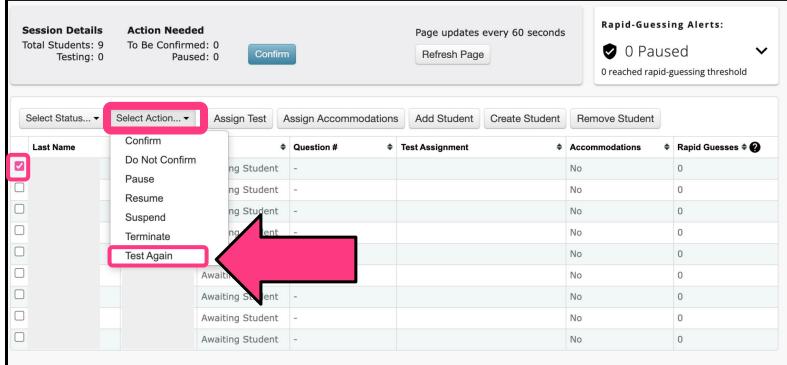
NWEA MAP issues

If any issue arises, click on the box by the student's name Click on the "Select Action" button and select "Suspend"

Then, click on the box by the student's name Click on the "Select Action" button and then click "Test Again"

Have the student refresh their map page and log in again





If the previous page's instructions of "Suspend" and "Test Again" didn't work:

If a student has **NOT YET STARTED THEIR TEST**, and the system is not showing them the option to select their name from the drop down to start, you can remove and re-add the student.

Select the student and then click "Remove Student."

Click on "Add Student" and search for the student to add back to your testing session.

