

REPORT OF THE INTERIM REVIEW COMMITTEE

for

(Insert name of school)

of the

(INSERT NAME OF CONFERENCE) CONFERENCE OF SEVENTH-DAY ADVENTISTS

A Progress Report of the Major Recommendations
Made by the Full-scale Visiting Committee on
(Insert date)



Prepared for the
North American Division Commission on Accreditation
of the Accrediting Association of Seventh-day Adventist
Schools, Colleges and Universities, Inc. & Middle States Association of
Colleges and Schools – Commission on Elementary and Secondary Schools

(Insert date of interim visit)

Report of the Interim Review Committee

to

(Insert name of school)

(Insert date of interim visit)

Interim Review Committee Recommendation

It is the opinion of the Interim Review Committee that **(Insert name of school)** has made sufficient progress on the Major Recommendations and Action Plans contained in the previous full-scale Visiting Committee report of **(Insert date)** and that the full six-year term of accreditation can justifiably be maintained until the time of the next full-scale evaluation and school site visit scheduled for **(Insert school year of next scheduled full visit)**.

INTERIM VISITING COMMITTEE:

Chair	Employer
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Committee Member	Employer
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Committee Member	Employer
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Committee Member	Employer
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SCHOOL PROFILE SUMMARY REPORT

SCHOOL IDENTIFICATION:

School Name: _____ School ID: _____
Address: _____
Conference: _____ Union Conference: **Columbia**
Principal: _____ E-Mail: _____
School Type: _____ No. of Constituent Churches: _____ Membership: _____

ENROLLMENT DATA: (Current School Year)

Opening Enrollment History and Projected Enrollment Total for ALL Grades					
3 Years Ago	2 Years Ago	1 Year Ago	Current Year	Next Year	In 2 Years

Percentage of Current
Students from Adventist
Homes: ____%

PERSONNEL DATA: (Current School Year)

Number of Total Staff (FTE): Administrative: _____ Certificated Instructional: _____
Number of Certificated Instructional (FTE) K-10: _____
Number of Staff (Head Count) Part-time: _____ Classified/Support Staff: _____

FINANCIAL DATA: (Last Fiscal Year)

Total Operating Expense (Last Fiscal Year): _____ Actual Increase (Decrease): _____
Total Tuition/Fees Income (as % all income): _____ Operating Expense per Student: _____

ACCREDITATION DATA:

Date of Prior Full Evaluation Visit: _____ Term Granted: _____
Date of Any Additional Visits: _____ Type of Visit: _____

SIGNATURE:

Completed By: _____ Date: _____

**Progress in Meeting Major Recommendations
From the Full-scale Site Visit on (Insert date)
to**

(Insert name of school)

Prepared by the Interim Review Visiting Committee
(Insert date of interim visit)

An (X) after the number of each recommendation indicates the degree to which it has been completed.

MAJOR RECOMMENDATIONS	COMPLETED	PARTIALLY COMPLETED	NOT ADDRESSED
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
Percentage			
SCHOOL-WIDE ACTION PLANS	COMPLETED	PARTIALLY COMPLETED	NOT ADDRESSED
Percentage			

XXXXXX Seventh-day Adventist School INTERIM PROGRESS REPORT 201_ MAJOR RECOMMENDATIONS

EXAMPLE

MAJOR RECOMMENDATION # 1

Board and administration post the mission statement in a prominent location near the school entrance and post it on the school website. (Observation)

School Response: *Completed on 08/04/2014*

- *The school mission statement is posted on the bulletin board in the school lobby. It has also been added to the school website in accordance with the Visiting Committee's recommendation.*

*INTERIM COMMITTEE OBSERVATION
COMPLETED*

*The Interim Review Committee observed that the mission statement was posted on the bulletin board and website but not in a prominent place at either location. **The committee recommends that they both be placed in a more prominent place at the entrance of the building and on the website.***

MAJOR RECOMMENDATION # 2

School Response:

INTERIM COMMITTEE OBSERVATION

MAJOR RECOMMENDATION #3

School Response:

INTERIM COMMITTEE OBSERVATION

MAJOR RECOMMENDATION #4

School Response:

INTERIM COMMITTEE OBSERVATION

MAJOR RECOMMENDATION #5

School Response:

INTERIM COMMITTEE OBSERVATION

MAJOR RECOMMENDATION #6

School Response:

INTERIM COMMITTEE OBSERVATION

(Insert name of school)
INTERIM PROGRESS REPORT 201_
SCHOOL-WIDE ACTION PLANS

Example

ACTION PLAN #1: CURRICULUM & INSTRUCTION

Objective: To develop and grow a Pre-Kindergarten program to meet the needs of the constituency.

- **School Response:** *Steadily increasing enrollment in the Pre-Kindergarten program, leading to the demand for a daycare in the near future.*

INTERIM COMMITTEE OBSERVATION

ACTION PLAN #2:

Objective:

School Response:

INTERIM COMMITTEE OBSERVATION

ACTION PLAN #3:

Objective:

School Response:

INTERIM COMMITTEE OBSERVATION

ACTION PLAN #4:

School Response:
