



ALLEGHENY EAST CONFERENCE CORPORATION
of Seventh-day Adventists®

**REQUEST FOR
LOCAL CHURCH TREASURY SUPPLIES**
Treasury Department

Please type or print clearly in ink.

GENERAL INFORMATION *To request supplies, please complete this form and fax to: 610-326-3946*

Name _____

Address _____

City _____ State _____ Zip Code _____

Church Position/Office _____ Daytime Telephone _____ Alternate Telephone _____

Church Name _____

City _____ State _____

Quantity Requested Supplies

_____ Tithe and Offering envelopes (English-World Budget Version)

_____ Tithe and Offering envelopes (French Version)

_____ Tithe and Offering envelopes (Spanish)

_____ Bank Reconciliation Forms

_____ Treasurer's Receipts

_____ Treasurer's Ledger

_____ Treasurer's Weekly Reports

_____ Treasurer's Monthly Remittance Reports

_____ Voucher Forms for Check Requests

_____ Record Retention Schedule

_____ Jewel Software CD and Manual

Please allow 2 to 3 weeks for delivery of supplies ordered.

Thank you for your support of Allegheny East Conference Corporation of Seventh-day Adventist®